

# MOUNTAINVIEW HIGH SCHOOL



## ANNUAL REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2022**

### School Directory

|                               |  |
|-------------------------------|--|
| <b>Ministry Number:</b>       | 359  |
| <b>Principal:</b>             | Kenny Diamond  |
| <b>School Address:</b>        | Pages Road, Timaru   |
| <b>School Postal Address:</b> | Private Bag 907, Timaru, 7940  |
| <b>School Phone:</b>          | 03 684 7039  |
| <b>School Email:</b>          | <a href="mailto:admin@mountainview.school.nz">admin@mountainview.school.nz</a> |

# MOUNTAINVIEW HIGH SCHOOL

Annual Report - For the year ended 31 December 2022

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# Mountainview High School

## Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the School.

The School's 2022 financial statements are authorised for issue by the Board.

DAMIAN ROSS JAMES

Full Name of Presiding Member



Signature of Presiding Member

Date:

01/06/2023

Kenneth Diamond

Full Name of Principal



Signature of Principal

Date:

1/6/2023

# Mountainview High School

## Members of the Board

For the year ended 31 December 2022

| Name                          | Position                                  | How Position Gained | Term Expired/<br>Expires |
|-------------------------------|---|---------------------|--------------------------|
| Damian James                  | Parent Representative<br>Presiding Member | Selected<br>Elected | Sep 2022<br>Aug 2025     |
| Ross Christie                 | Presiding Member                          | Elected             | Sep 2022                 |
| Kenny Diamond                 | Principal                                 | ex Officio          |                          |
| Daniel Allison                | Parent Representative                     | Elected             | Sep 2022                 |
| Claire Hargest-Slade          | Parent Representative                     | Elected             | Aug 2025                 |
| Nikki Geddis                  | Parent Representative                     | Elected             | Aug 2025                 |
| Jay Lovely                    | Parent Representative                     | Elected             | Sep 2022                 |
| Vivienne Wood                 | Staff Representative                      | Elected             | Aug 2025                 |
| David Martin                  | Staff Representative                      | Elected             | Aug 2025                 |
| Kirsten Hullen                | Staff Representative                      | Elected             | Sep 2022                 |
| Lili Buchanan                 | Student Representative                    | Elected             | Oct 2023                 |
| In Attendance<br>Miles Winter | Board Secretary                           |                     |                          |

# Mountainview High School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

|   |       | 2022      | 2022        | 2021      |
|---|-------|-----------|-------------|-----------|
|   | Notes | Actual    | Budget      | Actual    |
|   |       | \$        | (Unaudited) | \$        |
|   |       |           | \$          |           |
| <b>Revenue</b>  |       |           |             |           |
| Government Grants   | 2     | 7,756,413 | 7,317,644   | 7,252,482 |
| Locally Raised Funds  | 3     | 481,469   | 241,939     | 429,894   |
| Interest Income   |       | 17,070    | 4,000       | 3,905     |
| Alternative Education                                       | 4     | 323,718   | -           | 402,762   |
|   |       | 8,578,670 | 7,563,583   | 8,089,043 |
| <b>Expenses</b>   |       |           |             |           |
| Locally Raised Funds  | 3     | 481,460   | 480,600     | 372,191   |
| Alternative Education                                       | 4     | 342,674   | -           | 333,250   |
| Learning Resources  | 5     | 5,254,221 | 4,880,875   | 4,958,244 |
| Administration  | 6     | 369,984   | 254,800     | 291,792   |
| Finance   |       | 5,350     | 2,900       | 7,366     |
| Property  | 7     | 1,709,174 | 1,868,508   | 1,606,379 |
| Loss on Disposal of Property, Plant and Equipment           |       | 37,573    | -           | 29,815    |
|   |       | 8,200,436 | 7,487,683   | 7,599,037 |
| <b>Net Surplus / (Deficit) for the year</b>                 |       | 378,234   | 75,900      | 490,006   |
| Other Comprehensive Revenue and Expense                     |       | -         | -           | -         |
| <b>Total Comprehensive Revenue and Expense for the Year</b> |       | 378,234   | 75,900      | 490,006   |

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



# Mountainview High School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

|  | Notes | 2022<br>Actual<br>\$ | 2022<br>Budget<br>(Unaudited)<br>\$ | 2021<br>Actual<br>\$ |
|--|-------|----------------------|-------------------------------------|----------------------|
| <b>Equity at 1 January</b>                           |       | 1,073,346            | 1,073,346                           | 564,205              |
| Total comprehensive revenue and expense for the year |       | 378,234              | 75,900                              | 490,006              |
| Contributions from the Ministry of Education         |       |                      |                                     |                      |
| Contribution - Furniture and Equipment Grant         |       | -                    | -                                   | 19,135               |
| <b>Equity at 31 December</b>                         |       | 1,451,580            | 1,149,246                           | 1,073,346            |
| Accumulated comprehensive revenue and expense        |       | 1,451,580            | 1,149,246                           | 1,073,346            |
| <b>Equity at 31 December</b>                         |       | 1,451,580            | 1,149,246                           | 1,073,346            |

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



# Mountainview High School

## Statement of Financial Position

As at 31 December 2022

|  |       | 2022                    | 2022                        | 2021                    |
|--|-------|-------------------------|-----------------------------|-------------------------|
|  | Notes | Actual<br>\$            | Budget<br>(Unaudited)<br>\$ | Actual<br>\$            |
| <b>Current Assets</b>                    |       |                         |                             |                         |
| Cash and Cash Equivalents                | 8     | 1,454,398               | 1,387,752                   | 1,161,352               |
| Accounts Receivable                      | 9     | 411,414                 | 318,944                     | 318,944                 |
| GST Receivable                           |       | 35,302                  | 55,557                      | 55,557                  |
| Prepayments                              |       | 29,891                  | 23,162                      | 23,162                  |
| Funds owing for Capital Works Projects   | 16    | 223,458                 | 158,398                     | 158,398                 |
|  |       | <u>2,154,463</u>        | <u>1,943,813</u>            | <u>1,717,413</u>        |
| <b>Current Liabilities</b>               |       |                         |                             |                         |
| Accounts Payable                         | 11    | 667,503                 | 565,342                     | 565,342                 |
| Revenue Received in Advance              | 12    | 80,052                  | 37,420                      | 37,420                  |
| Provision for Cyclical Maintenance       | 13    | 104,595                 | -                           | 69,599                  |
| Finance Lease Liability                  | 14    | 28,961                  | 32,360                      | 32,360                  |
| Funds held in Trust                      | 15    | 8,235                   | 5,834                       | 5,834                   |
| Funds held for Capital Works Projects    | 16    | 149,159                 | -                           | -                       |
|  |       | <u>1,038,505</u>        | <u>640,956</u>              | <u>710,555</u>          |
| <b>Working Capital Surplus/(Deficit)</b> |       | <b>1,115,958</b>        | <b>1,302,857</b>            | <b>1,006,858</b>        |
| <b>Non-current Assets</b>                |       |                         |                             |                         |
| Property, Plant and Equipment            | 10    | 719,261                 | 455,131                     | 597,131                 |
|  |       | <u>719,261</u>          | <u>455,131</u>              | <u>597,131</u>          |
| <b>Non-current Liabilities</b>           |       |                         |                             |                         |
| Provision for Cyclical Maintenance       | 13    | 376,993                 | 577,278                     | 499,179                 |
| Finance Lease Liability                  | 14    | 6,646                   | 31,464                      | 31,464                  |
|  |       | <u>383,639</u>          | <u>608,742</u>              | <u>530,643</u>          |
| <b>Net Assets</b>                        |       | <u><b>1,451,580</b></u> | <u><b>1,149,246</b></u>     | <u><b>1,073,346</b></u> |
| <b>Equity</b>                            |       | <u><b>1,451,580</b></u> | <u><b>1,149,246</b></u>     | <u><b>1,073,346</b></u> |

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# Mountainview High School

## Statement of Cash Flows

For the year ended 31 December 2022

|   |          | 2022             | 2022                        | 2021             |
|---|----------|------------------|-----------------------------|------------------|
|   | Note     | Actual<br>\$     | Budget<br>(Unaudited)<br>\$ | Actual<br>\$     |
| <b>Cash flows from Operating Activities</b>                 |          |                  |                             |                  |
| Government Grants   |          | 2,717,285        | 2,434,861                   | 2,405,088        |
| Locally Raised Funds  |          | 753,687          | 241,939                     | 828,716          |
| Hostel  |          | -                | -                           | -                |
| International Students                                      |          | 51,419           | -                           | 12,977           |
| Goods and Services Tax (net)                                |          | 20,255           | -                           | (57,624)         |
| Payments to Employees                                       |          | (1,413,332)      | (1,245,978)                 | (1,218,338)      |
| Payments to Suppliers                                       |          | (1,604,104)      | (1,205,522)                 | (1,401,460)      |
| Interest Received   |          | 16,862           | 4,000                       | 5,501            |
| Net cash from/(to) Operating Activities                     |          | 542,072          | 229,300                     | 574,860          |
| <b>Cash flows from Investing Activities</b>                 |          |                  |                             |                  |
| Purchase of Property Plant & Equipment (and Intangibles)    |          | (296,373)        | -                           | -                |
| Purchase of Investments                                     |          | (61,443)         | -                           | (177,246)        |
| Proceeds from Sale of Investments                           |          | 61,443           | -                           | 634,100          |
| Net cash (to)/from Investing Activities                     |          | (296,373)        | -                           | 456,854          |
| <b>Cash flows from Financing Activities</b>                 |          |                  |                             |                  |
| Contribution to Ministry Project                            |          | -                | -                           | -                |
| Finance Lease Payments                                      |          | (39,153)         | (2,900)                     | 19,135           |
| Loans Received  |          | -                | -                           | (29,595)         |
| Funds Administered on Behalf of Third Parties               |          | 86,500           | -                           | (345,640)        |
| Net cash (to)/from Financing Activities                     |          | 47,347           | (2,900)                     | (356,100)        |
| <b>Net increase/(decrease) in cash and cash equivalents</b> |          | <b>293,046</b>   | <b>226,400</b>              | <b>675,614</b>   |
| Cash and cash equivalents at the beginning of the year      | 8        | 1,161,352        | 1,161,352                   | 485,738          |
| <b>Cash and cash equivalents at the end of the year</b>     | <b>8</b> | <b>1,454,398</b> | <b>1,387,752</b>            | <b>1,161,352</b> |

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.





# Mountainview High School

## Notes to the Financial Statements

### For the year ended 31 December 2022

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

Mountainview High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### **Reporting Period**

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical Maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.



#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

#### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 21b.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programmes are recorded as revenue when the School has the rights to the funding in the period to which they relate. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants where conditions exist**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **1.4. Operating Lease Payments**



Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### **1.5. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### **1.6. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **1.7. Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

#### **1.8. Inventories**

Inventories are consumable items held for sale and comprised of school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **1.9. Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **1.10. Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the Statement of Comprehensive Revenue and Expense over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.



## **Depreciation**

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

|   |                         |
|---|-------------------------|
| Building improvements to Crown Owned Assets | 10–75 years             |
| Furniture and equipment                     | 10–15 years             |
| Information and communication technology    | 4–5 years               |
| Motor vehicles                              | 5 years                 |
| Leased assets held under a Finance Lease    | Term of Lease           |
| Library resources                           | 12.5% Diminishing value |

### **1.11. Impairment of property, plant and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

The reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expense. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### **1.12. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.13. Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in Statement of Comprehensive Revenue and Expense in the period in which they arise.



#### **1.14. Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **1.15. Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **1.16. Funds held for Capital Works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **1.17. Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the Resource Teachers of Learning & Behaviour programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### **1.18. Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities.

Cyclical maintenance, which involves painting of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a variety of periods in accordance with the conditional assessment of each area of the school. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

#### **1.19. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as financial assets at fair value through other comprehensive revenue and expense in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investments' fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in the Statement of Comprehensive Revenue and Expense unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to the Statement of Comprehensive Revenue and Expense.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in the Statement of Comprehensive Revenue and Expense.



#### **1.20. Borrowings**

Borrowings, on normal commercial terms, are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

#### **1.21. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **1.22. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

#### **1.23. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

|   | 2022             | 2022<br>Budget<br>(Unaudited) | 2021             |
|---|------------------|-------------------------------|------------------|
|   | Actual<br>\$     | \$                            | Actual<br>\$     |
| Government Grants - Ministry of Education | 2,653,591        | 2,373,079                     | 2,407,639        |
| Teachers' Salaries Grants                 | 3,886,328        | 3,579,475                     | 3,750,667        |
| Use of Land and Buildings Grants          | 1,154,413        | 1,303,308                     | 1,029,652        |
| Other Government Grants                   | 62,081           | 61,782                        | 64,524           |
|   | <u>7,756,413</u> | <u>7,317,644</u>              | <u>7,252,482</u> |

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

|  | 2022           | 2022<br>Budget<br>(Unaudited) | 2021           |
|--|----------------|-------------------------------|----------------|
|  | Actual<br>\$   | \$                            | Actual<br>\$   |
| <b>Revenue</b>   |                |                               |                |
| Donations & Bequests                                       | 26,426         | 1,500                         | 51,870         |
| Fees for Extra Curricular Activities                       | 79,355         | -                             | 60,986         |
| Trading  | 724            | -                             | 65             |
| Fundraising & Community Grants                             | 9,800          | 8,320                         | 8,987          |
| Other Revenue  | 322,116        | 223,119                       | 286,174        |
| Transport Revenue  | 31,311         | 9,000                         | 9,843          |
| International Student Fees                                 | 11,737         | -                             | 11,969         |
|  | <u>481,469</u> | <u>241,939</u>                | <u>429,894</u> |
| <b>Expenses</b>  |                |                               |                |
| Extra Curricular Activities Costs                          | 86,671         | 7,500                         | 74,799         |
| Trading  | 347,323        | 435,000                       | 259,703        |
| Fundraising & Community Grant Costs                        | 525            | -                             | -              |
| Other Locally Raised Funds Expenditure                     | 30,824         | 38,100                        | 33,528         |
| International Student - Student Recruitment                | 13,836         | -                             | 2,254          |
| International Student - Other Expenses                     | 2,281          | -                             | 1,907          |
|  | <u>481,460</u> | <u>480,600</u>                | <u>372,191</u> |
| <i>(Deficit)/Surplus for the year Locally raised funds</i> | <u>9</u>       | <u>(238,661)</u>              | <u>57,703</u>  |

During the year the School hosted 1 International students (2021:1)

## 4. Aoraki Alternative Education Revenue and Expenses

|  | 2022            | 2022<br>Budget<br>(Unaudited) | 2021           |
|--|-----------------|-------------------------------|----------------|
|  | Actual<br>\$    | \$                            | Actual<br>\$   |
| <b>Revenue</b>   |                 |                               |                |
| Ministry of Education Grants                                       | 321,902         | -                             | 340,098        |
| Other Income   | -               | -                             | 61,842         |
| Interest Earned  | 1,816           | -                             | 822            |
|  | <u>323,718</u>  | <u>-</u>                      | <u>402,762</u> |
| <b>Expenses</b>  |                 |                               |                |
| Employee Benefits - Salaries                                       | 256,355         | -                             | 240,998        |
| Learning Resources   | 14,113          | -                             | 15,280         |
| Administration   | 30,803          | -                             | 30,905         |
| Property   | 41,403          | -                             | 37,243         |
| Other Expenses   | -               | -                             | 8,824          |
|  | <u>342,674</u>  | <u>-</u>                      | <u>333,250</u> |
| <i>(Deficit)/Surplus for the year Aoraki Alternative Education</i> | <u>(18,956)</u> | <u>-</u>                      | <u>69,512</u>  |

## 5. Learning Resources

|                              | 2022             | 2022<br>Budget<br>(Unaudited) | 2021             |
|------------------------------|------------------|-------------------------------|------------------|
|                              | Actual<br>\$     | \$                            | Actual<br>\$     |
| Curricular                   | 284,354          | 306,922                       | 236,300          |
| Equipment Repairs            | 1,820            | 2,500                         | 930              |
| Library Resources            | 5,796            | 11,500                        | 4,985            |
| Employee Benefits - Salaries | 4,787,174        | 4,405,953                     | 4,554,647        |
| Staff Development            | 32,821           | 12,000                        | 27,517           |
| Depreciation                 | 142,256          | 142,000                       | 133,865          |
|                              | <u>5,254,221</u> | <u>4,880,875</u>              | <u>4,958,244</u> |



## 6. Administration

|  | 2022           | 2022                  | 2021           |
|--|----------------|-----------------------|----------------|
|  | Actual         | Budget<br>(Unaudited) | Actual         |
|  | \$             | \$                    | \$             |
| Audit Fee                                      | 8,449          | 8,450                 | 9,053          |
| Board Fees                                     | 4,975          | 6,900                 | 5,225          |
| Board Expenses                                 | 12,549         | 11,500                | 11,246         |
| Intervention Costs & Expenses                  | -              | -                     | -              |
| Communication                                  | 6,037          | 8,300                 | 12,413         |
| Consumables                                    | 127,345        | 77,600                | 96,883         |
| Operating Lease                                | 560            | -                     | 499            |
| Healthy Lunches Expenses                       | -              | -                     | 94             |
| Other  | 117            | 230                   | 139,625        |
| Employee Benefits - Salaries                   | 164,025        | 123,500               | 12,344         |
| Insurance                                      | 14,007         | 14,000                | 4,410          |
| Service Providers, Contractors and Consultancy | 31,920         | 4,320                 | -              |
|  | <u>369,984</u> | <u>254,800</u>        | <u>291,792</u> |

## 7. Property

|                                     | 2022             | 2022                  | 2021             |
|-------------------------------------|------------------|-----------------------|------------------|
|                                     | Actual           | Budget<br>(Unaudited) | Actual           |
|                                     | \$               | \$                    | \$               |
| Caretaking and Cleaning Consumables | 40,321           | 45,600                | 36,393           |
| Cyclical Maintenance Provision      | 9,810            | 8,500                 | 82,876           |
| Grounds                             | 16,811           | 13,000                | 11,207           |
| Heat, Light and Water               | 100,564          | 143,100               | 107,671          |
| Rates                               | 7,991            | 10,000                | 8,700            |
| Repairs and Maintenance             | 80,754           | 37,000                | 33,698           |
| Use of Land and Buildings           | 1,154,413        | 1,303,308             | 1,029,652        |
| Security                            | 12,678           | 12,000                | 8,861            |
| Employee Benefits - Salaries        | 285,832          | 296,000               | 287,321          |
|                                     | <u>1,709,174</u> | <u>1,868,508</u>      | <u>1,606,379</u> |

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 8. Cash and Cash Equivalents

|   | 2022             | 2022                  | 2021             |
|---|------------------|-----------------------|------------------|
|   | Actual           | Budget<br>(Unaudited) | Actual           |
|   | \$               | \$                    | \$               |
| Bank Accounts   | 449,034          | 837,752               | 611,352          |
| Short-term Bank Deposits                              | 1,005,364        | 550,000               | 550,000          |
| Cash and Cash Equivalents for Statement of Cash Flows | <u>1,454,398</u> | <u>1,387,752</u>      | <u>1,161,352</u> |

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$1,454,398 Cash and Cash Equivalents, \$149,159 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

## 9. Accounts Receivable

|  | 2022           | 2022                  | 2021           |
|--|----------------|-----------------------|----------------|
|  | Actual         | Budget<br>(Unaudited) | Actual         |
|  | \$             | \$                    | \$             |
| Receivables                                | 44,438         | 1,725                 | 1,725          |
| Receivables from the Ministry of Education | -              | 1,613                 | 1,613          |
| Interest Receivable                        | 294            | 86                    | 86             |
| Banking Staffing Underuse                  | 18,927         | -                     | -              |
| Teacher Salaries Grant Receivable          | 347,755        | 315,520               | 315,520        |
|  | <u>411,414</u> | <u>318,944</u>        | <u>318,944</u> |
| Receivables from Exchange Transactions     | 44,732         | 1,811                 | 1,811          |
| Receivables from Non-Exchange Transactions | 366,682        | 317,133               | 317,133        |
|  | <u>411,414</u> | <u>318,944</u>        | <u>318,944</u> |





## 10. Property, Plant and Equipment

|  | Opening<br>Balance (NBV) | Additions      | Disposals | Impairment      | Depreciation     | Total (NBV)    |
|--|--------------------------|----------------|-----------|-----------------|------------------|----------------|
|  | \$                       | \$             | \$        | \$              | \$               | \$             |
| <b>2022</b>                              |                          |                |           |                 |                  |                |
| Building improvements - Crown            | 4,292                    | -              | -         | (62)            | (616)            | <b>3,614</b>   |
| Furniture and equipment                  | 138,257                  | 128,441        | -         | (11,885)        | (29,142)         | <b>225,671</b> |
| Information and communication technology | 180,410                  | 135,851        | -         | (14,988)        | (43,981)         | <b>257,292</b> |
| Motor vehicles                           | 95,811                   | -              | -         | -               | (12,950)         | <b>82,861</b>  |
| Leased assets                            | 63,994                   | 5,586          | -         | -               | (34,191)         | <b>35,389</b>  |
| Library resources                        | 33,816                   | 5,466          | -         | (13,291)        | (3,249)          | <b>22,742</b>  |
| Alternative Education                    | 80,551                   | 29,268         | -         | -               | (18,127)         | <b>91,692</b>  |
| <b>Balance at 31 December 2022</b>       | <b>597,131</b>           | <b>304,612</b> | <b>-</b>  | <b>(40,226)</b> | <b>(142,256)</b> | <b>719,261</b> |

The net carrying value of equipment held under a finance lease is \$35,389 (2021: \$63,994)

### Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

|  | 2022<br>Cost or<br>Valuation | 2022<br>Accumulated<br>Depreciation | 2022<br>Net Book<br>Value | 2021<br>Cost or<br>Valuation | 2021<br>Accumulated<br>Depreciation | 2021<br>Net Book<br>Value |
|--|------------------------------|-------------------------------------|---------------------------|------------------------------|-------------------------------------|---------------------------|
|  | \$                           | \$                                  | \$                        | \$                           | \$                                  | \$                        |
| Building improvements - Crown            | 17,284                       | (13,670)                            | <b>3,614</b>              | 18,642                       | (14,350)                            | <b>4,292</b>              |
| Furniture and equipment                  | 714,431                      | (488,760)                           | <b>225,671</b>            | 809,117                      | (670,860)                           | <b>138,257</b>            |
| Information and communication technology | 559,136                      | (301,844)                           | <b>257,292</b>            | 819,841                      | (639,431)                           | <b>180,410</b>            |
| Motor vehicles                           | 161,869                      | (79,008)                            | <b>82,861</b>             | 161,869                      | (66,058)                            | <b>95,811</b>             |
| Leased assets                            | 90,136                       | (54,747)                            | <b>35,389</b>             | 109,299                      | (45,305)                            | <b>63,994</b>             |
| Library resources                        | 60,340                       | (37,598)                            | <b>22,742</b>             | 90,410                       | (56,594)                            | <b>33,816</b>             |
| Alternative Education                    | 145,713                      | (54,021)                            | <b>91,692</b>             | 116,445                      | (35,894)                            | <b>80,551</b>             |
| <b>Balance at 31 December</b>            | <b>1,748,909</b>             | <b>(1,029,648)</b>                  | <b>719,261</b>            | <b>2,125,623</b>             | <b>(1,528,492)</b>                  | <b>597,131</b>            |

## 11. Accounts Payable

|                                       | 2022<br>Actual | 2022<br>Budget<br>(Unaudited) | 2021<br>Actual |
|---------------------------------------|----------------|-------------------------------|----------------|
|                                       | \$             | \$                            | \$             |
| Creditors                             | 141,413        | 99,519                        | 99,519         |
| Accruals                              | 48,683         | 18,352                        | 18,352         |
| Employee Entitlements - Salaries      | 378,872        | 359,973                       | 359,973        |
| Employee Entitlements - Leave Accrual | 98,535         | 87,498                        | 87,498         |
|                                       | <b>667,503</b> | <b>565,342</b>                | <b>565,342</b> |
| Payables for Exchange Transactions    | 667,503        | 565,342                       | 565,342        |
|                                       | <b>667,503</b> | <b>565,342</b>                | <b>565,342</b> |

The carrying value of payables approximates their fair value.

## 12. Revenue Received in Advance

|                                       | 2022<br>Actual | 2022<br>Budget<br>(Unaudited) | 2021<br>Actual |
|---------------------------------------|----------------|-------------------------------|----------------|
|                                       | \$             | \$                            | \$             |
| International Student Fees in Advance | 54,145         | 14,463                        | 14,463         |
| Other Revenue in Advance              | 25,907         | 22,957                        | 22,957         |
|                                       | <b>80,052</b>  | <b>37,420</b>                 | <b>37,420</b>  |



### 13. Provision for Cyclical Maintenance

|   | 2022     | 2022<br>Budget<br>(Unaudited) | 2021     |
|---|----------|-------------------------------|----------|
|   | Actual   |                               | Actual   |
|   | \$       | \$                            | \$       |
| Provision at the Start of the Year        | 568,778  | 568,778                       | 562,745  |
| Increase to the Provision During the Year | 82,129   | 8,500                         | 82,876   |
| Other Adjustments                         | (72,319) | -                             | -        |
| Use of the Provision During the Year      | (97,000) | -                             | (76,843) |
| Provision at the End of the Year          | 481,588  | 577,278                       | 568,778  |
| Cyclical Maintenance - Current            | 104,595  | -                             | 69,599   |
| Cyclical Maintenance - Non current        | 376,993  | 577,278                       | 499,179  |
|   | 481,588  | 577,278                       | 568,778  |

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

|  | 2022    | 2022<br>Budget<br>(Unaudited) | 2021    |
|--|---------|-------------------------------|---------|
|  | Actual  |                               | Actual  |
|  | \$      | \$                            | \$      |
| No Later than One Year                           | 31,290  | 37,344                        | 37,344  |
| Later than One Year and no Later than Five Years | 6,904   | 33,616                        | 33,616  |
| Future Finance Charges                           | (2,587) | (7,136)                       | (7,136) |
|  | 35,607  | 63,824                        | 63,824  |
| Represented by:                                  |         |                               |         |
| Finance lease liability - Current                | 28,961  | 32,360                        | 32,360  |
| Finance lease liability - Non current            | 6,646   | 31,464                        | 31,464  |
|  | 35,607  | 63,824                        | 63,824  |

### 15. Funds Held in Trust

|  | 2022   | 2022<br>Budget<br>(Unaudited) | 2021   |
|--|--------|-------------------------------|--------|
|  | Actual |                               | Actual |
|  | \$     | \$                            | \$     |
| Funds Held in Trust on Behalf of Third Parties - Current | 8,235  | 5,834                         | 5,834  |
|  | 8,235  | 5,834                         | 5,834  |

These funds relate to arrangements where the School is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

### 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 8.

| 2022                                     | Opening<br>Balances | Receipts<br>from MoE | Payments | Board<br>Contributions | Closing<br>Balances |
|--|---------------------|----------------------|----------|------------------------|---------------------|
|  | \$                  | \$                   | \$       | \$                     | \$                  |
| Boiler Refurbishment                     | (139,261)           | -                    | (37,795) | -                      | (177,056)           |
| SIP Maori Studies Wharehenui alterations | (19,137)            | -                    | (27,265) | -                      | (46,402)            |
| Watermain Upgrade                        | -                   | 67,386               | (15,091) | -                      | 52,295              |
| Toilets Upgrade                          | -                   | 111,379              | (14,515) | -                      | 96,864              |
| Totals                                   | (158,398)           | 178,765              | (94,666) | -                      | (74,299)            |

#### Represented by:

Funds Held on Behalf of the Ministry of Education  
Funds Receivable from the Ministry of Education

149,159  
(223,458)



| 2021                                   | Opening<br>Balances<br>\$ | Receipts<br>from MoE<br>\$ | Payments<br>\$ | Board<br>Contributions<br>\$ | Closing<br>Balances<br>\$ |
|--|---------------------------|----------------------------|----------------|------------------------------|---------------------------|
| Boiler Refurbishment                   | 232,357                   | 750,000                    | (1,121,618)    | -                            | (139,261)                 |
| Whenua Project                         | (78,674)                  | 90,438                     | (11,764)       | -                            | -                         |
| Special Education Fencing              | 13,512                    | -                          | (13,512)       | -                            | -                         |
| SIP Maori Studies Wharehau alterations | -                         | 250,000                    | (269,137)      | -                            | (19,137)                  |
| Totals                                 | 167,195                   | 1,090,438                  | (1,416,031)    | -                            | (158,398)                 |

**Represented by:**

Funds Receivable from the Ministry of Education

(158,398)

**17. Related Party Transactions**

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

**18. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy and Assistant Principals.

|   | 2022<br>Actual<br>\$ | 2021<br>Actual<br>\$ |
|---|----------------------|----------------------|
| <i>Board Members</i>                        |                      |                      |
| Remuneration                                | 4,975                | 5,225                |
| <i>Leadership Team</i>                      |                      |                      |
| Remuneration                                | 534,876              | 523,752              |
| Full-time equivalent members                | 4.00                 | 4.00                 |
| Total key management personnel remuneration | 539,851              | 528,977              |

There are 5 members of the Board excluding the Principal. The Board had held 11 full meetings of the Board in the year. The Board also has Finance and Property members that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

*Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

|  | 2022<br>Actual<br>\$000 | 2021<br>Actual<br>\$000 |
|--|-------------------------|-------------------------|
| Salaries and Other Short-term Employee Benefits: |                         |                         |
| Salary and Other Payments                        | 160 - 170               | 150 - 160               |
| Benefits and Other Emoluments                    | 0 - 10                  | 1 - 5                   |
| Termination Benefits                             | 0 - 0                   | 0 - 0                   |

*Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

| Remuneration<br>\$000 | 2022<br>FTE Number | 2021<br>FTE Number |
|-----------------------|--------------------|--------------------|
| 100 - 110             | 8.00               | 6.00               |
| 110 - 120             | 2.00               | 3.00               |
| 120 - 130             | 2.00               | 2.00               |
|                       | 12.00              | 11.00              |

The disclosure for 'Other Employees' does not include remuneration of the Principal.



## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

|                  | 2022<br>Actual | 2021<br>Actual |
|------------------|----------------|----------------|
| Total            | \$ -           | \$ -           |
| Number of People | -              | -              |

## 20. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

### Additional funding wash up payment

The Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The School has not been notified of the final wash up calculation relating to 31 December 2022. The final calculations impact on the financial statements is unable to be determined at the date of reporting.

## 21. Commitments

### (a) Capital Commitments

As at 31 December 2022 the Board has entered into the following contract agreements for capital works.

(a) A contract for upgrading the watermain, which will be fully funded by the Ministry of Education. \$67,386 has been received of which \$15,091 has been spent on the project to date; and

(b) A contract for upgrading the toilets, which will be fully funded by the Ministry of Education. \$111,379 has been received of which \$14,515 has been spent on the project to date; and

(c) \$295,911 contract to upgrade Block D Hiwi Wharenuhi as agent for the Ministry of Education. The project is fully funded by the Ministry and \$250,000 has been received of which \$296,402 has been spent on the project to balance date; and

(d) A contract for the refurbishment of the Boiler as agent for the Ministry of Education. The project will be fully funded by the Ministry. \$1,127,800 has been received of which \$1,304,856 has been spent on the project to date.

(Capital commitments in relation to Ministry projects at 31 December 2021: \$76,921)

### (b) Operating Commitments

As at 31 December 2022 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2021: nil)

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

|   | 2022<br>Actual | 2022<br>Budget<br>(Unaudited) | 2021<br>Actual |
|---|----------------|-------------------------------|----------------|
|   | \$             | \$                            | \$             |
| Cash and Cash Equivalents                         | 1,454,398      | 1,387,752                     | 1,161,352      |
| Receivables                                       | 411,414        | 318,944                       | 318,944        |
| Investments - Term Deposits                       | -              | -                             | -              |
| Total Financial assets measured at amortised cost | 1,865,812      | 1,706,696                     | 1,480,296      |

### Financial liabilities measured at amortised cost

|  | 2022    | 2022    | 2021    |
|--|---------|---------|---------|
|  | 667,503 | 565,342 | 565,342 |
| Payables   | 35,607  | 63,824  | 63,824  |
| Finance Leases   | 703,110 | 629,166 | 629,166 |
| Total Financial liabilities measured at amortised Cost |         |         |         |

## 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.





## Analysis of Variance

|              |                          |                |     |
|--------------|--------------------------|----------------|-----|
| School name: | Mountainview High School | School Number: | 359 |
|--------------|--------------------------|----------------|-----|

### Strategic Goal 1

| Strategic Aim:  | To create an environment where teachers have the capacity and confidence to use the MVHS Learning Taxonomies to raise student achievement.  |              |  |
|---|---|--------------|--|
| Baseline Data:  | NCEA Level 1  | NCEA Level 2 | NCEA Level 3   |
|   | 65.4%   | 75.3%        | 70.6%  |
| Annual expected outcomes:   | NCEA Level 1  | NCEA Level 2 | NCEA Level 3   |
|   | 75%   | 80%          | 75%  |
| Actual Outcome:   | 67.7%   | 66.3%        | 56.9%  |
| Achievement Objectives  | Actions and resources allocated   |              | Success Criteria   |
| Create a pedagogical coaching framework <ul style="list-style-type: none"> <li>Develop and effective Teacher profile</li> <li>Identify Best Practice</li> </ul> | <ul style="list-style-type: none"> <li>Engage cognition education to support us in developing a Relational Based Learning framework to improve teacher practice.</li> <li>Training a small group practitioners to be experts in using the framework.</li> </ul> |              | <ul style="list-style-type: none"> <li>We will have trained a small group of teachers and we will be at the stage of working with teachers in school to support their understanding of the framework.</li> </ul> |
| Develop a coherent PLD plan   | <ul style="list-style-type: none"> <li>Google calendar will be used to plan all school related events going forward.</li> </ul>   |              | <ul style="list-style-type: none"> <li>All events to be on google calendar.</li> <li>All PLD is calendared and attendance rates are 95% average.</li> </ul>  |

|  |   |   |
|--|---|---|
|  | <ul style="list-style-type: none"> <li>Year long pld plans will be developed to ensure PLD is delivered consistently and timely.</li> </ul>   |   |
| Facilitate a limited test of PaCT for Literacy and Numeracy in Years 9 and 10. | <ul style="list-style-type: none"> <li>We will establish a PaCT Co-ordinator within the school to lead a small group of teachers through the PaCT setup in their classes, so that they can make judgements on student progress using the tool.</li> </ul> | <ul style="list-style-type: none"> <li>Each junior student will have at least 2 judgements made in the LPF by the end of the year.</li> </ul> |

| Analysis of the Achievement Objectives  |   |  |
|---|---|--|
| Achievement Objectives  | Outcome   | Reason (for Success or Variance)   |
| Create a pedagogical coaching framework <ul style="list-style-type: none"> <li>Develop and effective Teacher profile</li> <li>Identify Best Practice</li> </ul>   | We have been working with Cognition through the Kahui Ako to develop this plan. We now have our trainers upskilled and are ready for the next steps which will be training the rest of the staff. | Progress was slower than anticipated as we wanted to make sure that we had confidence in delivering the programme before rolling out to a wide range of staff. |
| Develop a coherent PLD plan   | A PLD plan has been designed to ensure that our academic  | NA   |
| Facilitate a limited test of PaCT for Literacy and Numeracy in Years 9 and 10.  | This was hindered by the way in which the PaCT tool collects data. The feeling was that this tool was needlessly difficult to implement and track and led to a teacher workload issue.            | The tool was not fit for purpose in our current system. Moving forward, we need to develop a tool that works in our school context.                            |
| What's next?  |   |  |
| <ul style="list-style-type: none"> <li>Wide scale training for our staff in the RBL framework.</li> <li>Coaching to support the development of teacher practice throughout the school, both academically and pastorally.</li> <li>Develop a more consistent method for providing students with feedback and assessment in the junior school.</li> </ul> |   |  |

## Strategic Goal 2

|                |   |           |            |            |
|----------------|---|-----------|------------|------------|
| Strategic Aim: | To develop an extended whānau partnership that focusses on whakawhānaungatanga between learners, teachers, and community that allows all to feel safe, supported, and included. |           |            |            |
|                | Retention Rates   | Standdown | Suspension | Attendance |

|   |  |     |  |     |
|---|--|-----|--|-----|
| Baseline Data:  | 26   | 47  | 7  | 77% |
| Expected outcome:   | 30   | <15 | <3   | 80% |
| Actual outcome:   | 33   | 16  | 6  | 79% |
| Achievement Objectives  | Actions and resources allocated  |     | Success Criteria   |     |
| Ensure fidelity in the understanding and use of R4L Tier 1 interventions and the MVHS Behaviour Mountain.         | <ul style="list-style-type: none"> <li>Staff PLD sessions to support the understanding and use of the behaviour mountain.</li> <li>Visual imagery to support positive behaviour in the classroom.</li> </ul>                                       |     | <ul style="list-style-type: none"> <li>A reduction in a SDS data as a result of staff following the Behaviour mountain.</li> <li>90% fidelity in our end of year PB4L assessment.</li> </ul> |     |
| Upskill a team to lead relational practices pedagogy across the kura.   | <ul style="list-style-type: none"> <li>A small group of staff to attend regular PLD to develop the ability to lead relational practices in school.</li> <li>A full staff pld day at the beginning of the year to introduce the concept.</li> </ul> |     | The small team will be comfortable in leading the relational practices across the school. This team will have at least 4 members and engage with staff at least 2 per term via pld sessions. |     |
| Develop a consistent Ako framework toolkit that is used across the kura to support engagement and track progress. | <ul style="list-style-type: none"> <li>We will develop an ako framework to ensure all students have access to consistent career and pastoral care networks.</li> </ul>   |     | Develop a consistent Ako framework toolkit that is used across the kura to support engagement and track progress.  |     |

| Analysis of the Achievement Objectives  |   |  |
|---|---|--|
| Achievement Objectives  | Outcome   | Reason (for Success or Variance)   |
| Ensure fidelity in the understanding and use of R4L Tier 1 interventions and the MVHS Behaviour Mountain. | We passed our fidelity test at the end of the year, which enables us to move to tier 2 if needed in 2023. We have also seen a reduction in the number of incidents in 2022 (down 22%). Tracking of data is more consistent as more staff have followed the process for recording incidents. | Consistent process and procedure is key to improving outcomes for our young people. The frameworks put in place ensure that these incidents are recorded correctly and followed up appropriately. The consistent use of the framework ensures that positive behaviour is being reinforced. |
| Upskill a team to lead relational practices pedagogy across the kura.                                     | We have a small team of relational practitioners working in the school to ensure incidents are dealt with in a restorative way.   | Restorative practices have reduced the number of secondary behaviours which in turn has helped deescalate incidents in the classroom.  |

|  |   |   |
|--|---|---|
|  | This has reduced the number of secondary behaviours in the classroom.   | This has led to a reduction in the SDS data for 2022.   |
| Develop a consistent Ako framework toolkit that is used across the kura to support engagement and track progress.  | Despite attempts to create a consistent ako experience, we still have large inconsistencies in this area. Some Ako groups are run well, but there are too many gaps in students' experiences. We have decided to use a tool to help us bridge this gap in 2023. | We have too many gaps in the skillset of our staff. Some staff are unable or unwilling to develop the requisite skills needed to support our students in this area. We need to look at mechanisms of support that can help our staff deliver these types of lessons consistently and with high quality. |
| What's next?   |   |   |
| <ul style="list-style-type: none"> <li>• Look at how we could support our staff in the Ako space (MyMahi as an option).</li> <li>• Build our relational practices team to include more staff so it can become self sustaining.</li> <li>• Investigate the possibility of PB4L Tier 2 if needed.</li> </ul> |   |   |



28<sup>th</sup> February 2023

### **Kiwisport**

Kiwisport is a government funding initiative to support student's participation in organised sport.

During the 2022 financial year we received total Kiwisport funding of \$13046.00. This funding was used to contribute to the wages for our Sports Co-Ordinator Jackie Ryder.

**Compliance with Education and Training Act 2020 requirements to be a good employer for the year ending 31 December 2022.**

The following questions address key aspects of compliance with a good employer policy:

| <b>Reporting on the principles of being a Good Employer</b>   |   |
|---|---|
| How have you met your obligations to provide good and safe working conditions?  | <i>Monthly health &amp; safety meetings held with a range of staff members. And communicating with staff our H&amp;S policy and good communication practises</i>  |
| What is in your equal employment opportunities programme?<br><br>How have you been fulfilling this programme?   | <i>Not to discriminate on, race, colour, religion, sex, national origin, age or disability.</i><br><br>We promote an inclusive workplace by fostering an environment of professionalism and respect for personal differences  |
| How do you practise impartial selection of suitably qualified persons for appointment?  | <i>Selection of candidates is purely on qualifications, and relevant experience</i>   |
| How are you recognising,<br><ul style="list-style-type: none"> <li>– The aims and aspirations of Maori,</li> <li>– The employment requirements of Maori, and</li> <li>– Greater involvement of Maori in the Education service?</li> </ul> | <i>Actively encourage and assist our staff to reach their full potential, and seek opportunities for both Maori staff and non-Maori staff to obtain relevant experiences and educational opportunities to advance Maori language and culture wherever possible.</i> |
| How have you enhanced the abilities of individual employees?  | <i>We encourage staff to be self-reflective in their roles and collaboratively find opportunities to enhance their skills, and career aspirations through a coaching system run by the school</i>   |
| How are you recognising the employment requirements of women?   | <i>We offer flexible working arrangements wherever it is possible. And give recognition to those that have had gaps in their careers to raise children and the inherent skills that they pick up by being a stay-at-home parent.</i>                                |
| How are you recognising the employment requirements of persons with disabilities?   | <i>We currently do not have any employees with any major disabilities, though we are currently going through the process of making our school fully accessible</i>  |

Good employer policies should include provisions for an Equal Employment Opportunities (EEO) programme/policy. The Ministry of Education monitors these policies:

| <b>Reporting on Equal Employment Opportunities (EEO) Programme/Policy</b> | <b>YES</b> | <b>NO</b> |
|---|------------|-----------|
|   |            |           |

|  |     |    |
|--|-----|----|
| Do you operate an EEO programme/policy?  | Yes |    |
| Has this policy or programme been made available to staff?   | Yes |    |
| Does your EEO programme/policy include training to raise awareness of issues which may impact EEO?                               |     | No |
| Has your EEO programme/policy appointed someone to coordinate compliance with its requirements?                                  | Yes |    |
| Does your EEO programme/policy provide for regular reporting on compliance with the policy and/or achievements under the policy? |     | No |
| Does your EEO programme/policy set priorities and objectives?  |     | No |

**INDEPENDENT AUDITOR'S REPORT****TO THE READERS OF MOUNTAINVIEW HIGH SCHOOL'S GROUP FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

The Auditor-General is the auditor of Mountainview High School and its controlled entities (collectively referred to as 'the Group'). The Auditor-General has appointed me, Jane Jackman, using the staff and resources of Nexia Audit Christchurch, to carry out the audit of the financial statements of the Group on his behalf.

**Opinion**

We have audited the financial statements of the Group on pages 3 to 18 that comprise statement of financial position as at 31 December 2022, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the Group:

- present fairly, in all material respects:
  - its financial position as at December 2022; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with the Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 1 June 2023. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

**Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of the Board for the financial statements**

The Board is responsible on behalf of the Group for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the Group for assessing the Group's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the Group, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the Group's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We obtain sufficient appropriate audit evidence regarding the financial statements of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### **Other information**

The Board is responsible for the other information. The other information comprises the information included on Analysis of Variance, Kiwisport Statement and The Good Employer Statement, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Independence**

We are independent of the Group in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the Group.



### **Jane Jackman**

Nexia Audit Christchurch  
On behalf of the Auditor-General  
Christchurch, New Zealand